



Huntley School

MARTON, NEW ZEALAND



ANNUAL REPORT

FOR THE YEAR ENDING 31 DECEMBER 2017



HUNTLEY SCHOOL BOARD CHAIR REPORT

For the year ended 31 December 2017

The Huntley Board of Trustees is pleased to report on another strong year of academic and operational results for 2017.

Again we constantly witnessed Huntley School boxing above its weight, whether in the classroom, on the sports field or in the areas of music and drama, Huntley students were always giving it their all.

With all these outstanding performances, I would like to take this opportunity to thank Sam Edwards for his incredible leadership at Huntley School. I have really enjoyed working with Sam over the past 6 months and through my board role I get to witness the countless hours that Sam invests into our school. Through his actions Sam is ensuring his vision for Huntley is being implemented.

We are now two years into our Huntley School Strategic Plan 2016 -2011. Included in this report are our achievements as set out in the 2017 Annual Plan.

A major focus for the Board throughout the year was the updating of the Huntley School Trust Deed. The changes made allow for a more diverse Board make up and thus ensures we have the necessary skills in place to govern the school effectively. As a result, Sue Foley and Martin O'Grady also joined the Board during the year. Sue adds a wealth of marketing and communication experience, gained through working with some of New Zealand's biggest corporates and at senior government level. Martin is currently the Principal of Feilding High School, and previously held senior positions at Karamu High school and Lindisfarne College. Martin's roles on the Board centre around curriculum and academic achievement. The updating of this legal document would not have been possible without the extremely generous help and support from Peter Morris.

Another major focus for the Board was the upgrade of the gym changing facilities. Like many projects the upgrade grew in scale and scope during the process, and challenges arose throughout the build which unfortunately delayed the completion. The end result was of course worth the wait and the new facilities will benefit all students for years to come. I would like to thank Facility Wallace for her many hours of service towards this project.

I wish to acknowledge the contribution of Bozena Michalska, Nicki Crowley and Darryl Coleman who all retired from the Board during the year. Their expertise and time generously given to Huntley was greatly appreciated by all and I thank them for years of service to the school. During the year Rob Craig joined the Board as an Old Boys and Girls representative and has responsibilities in the areas of finance and buildings.

Thanks must also go to our senior management team, our teachers and all our staff for the incredible job they do in preparing our students for the next stage of their schooling life. The habits and values that they all instil in the children are constantly on display and one of the highlights of the year was the incredible improvements our students displayed in the stanine testing results. The magnitude of these results was reiterated at Board level by Martin

O'Grady, our senior educationist and Principal of Feilding High School, who commented that the level of improvement was in fact incredibly rare and something our teaching staff should be extremely proud of.

To my fellow Board members goes a sincere thank you for your support, enthusiasm and strategic input throughout the year. You all do this freely and on top of busy professional and personal lives.

The face of education is constantly changing and new technologies and teaching methods come and go but at Huntley I firmly believe we embrace the most relevant initiatives and combine these with traditional values. This approach will no doubt keep Huntley at the forefront of preparing students for the adventure of life.

Duncan Johnston
Board Chair
Huntley School Board of Trustees

HUNTLEY SCHOOL HEADMASTER'S REPORT 2017

2017 was another outstanding year for Huntley with many memorable moments in academic, sporting, cultural, social and spiritual life.

Significant achievements in 2017 included:



Academically

Oral Assessments

46% of all students received Distinctions and many more received Highly Commended

Book Week

This was an extremely successful event that started with a "dress up as your favourite character" day. We had author Stu Duval come and tell stories and hold a Cartoon Workshop for the whole school. We also had a Squad Book Quiz. The Staff also read chapters of their favourite books to classes, which proved very popular.

Book Quiz Result

Overall winner - Sherriff

8TS/8AR/8BP Trip to Capital E

The Year 8's had a very enjoyable day in Wellington.

Reading Programme

Granny Readers have once again been invaluable with this programme. 14 Grannies have read with 32 different students throughout the year.

Lexia

127 students have been on the Lexia Programme which the PFH funded. We have seen great results in spelling and reading from all students who have participated in this programme.

Public Speaking Competition

The Junior, Intermediate and Senior winners were found from a very strong line-up of finalists.

PAT Testing

We consistently outperformed the National Average in every subject area.

Wanganui Mathex

1st - Year 6

3rd - Year 8

Otago Problem Solving

John Bryant gained Distinction and was in the top 3% of Year 7 and 8 competitors across New Zealand.



Physically

Triathlon

Another outstanding Huntley event at the start of the year, the Year 8 boys race, in particular, was a great battle. The big focus for the year was the National Championships hosted down the road in Wanganui. Some excellent performances led to a total of 11 medals including National titles in the U12 boys' and girls' Tag Team as well as U 12 boys' and girls' super sprint teams race. Tanika Whale also took home gold in the U12 girls' Aquathlon while Mathew Jamieson and Fred McVerry won silvers in the individual triathlon. Overall, we were placed 2nd behind St Kentigern's despite only having U12 and U13 students to pick from.

Huntley Cycling Team

Boys' and girls' A teams both finished 8th, boys' B team finished 13th and the boys' C team 16th in the Year 7/8 event at the New Zealand Secondary School Championships. Year 7 boys won the North Island Intermediate Schools' Cycling Championships Team Time Trial, whilst the Yr 7 girls finished 2nd and the Year 8 boys finished 3rd. Daniel Johnston was the best placed individual finisher at Nationals with 5th in the Road Race.

Huntley Cross-Country

Another successful Huntley Cross-Country. Over 95% of the pupils bettered their personal best.

Aranui Cross-Country

This race gave the Year 5 and 6 students an opportunity to represent Huntley.

Hunterville Huntaway Festival - Children's Shemozzle

1st - Harvey Meyer
3rd - Annabel Symes

1st School - Huntley

Tennis

Tennis had some good results this year and certainly developed as the season progressed.

North Island Winter Sports Tour

A fantastic tour of the North Island was thoroughly enjoyed by our 1st XV Rugby, 1st X1 Hockey, 1st XI Football and Senior A Netball teams.

Softball

Softball had a great year coming back strongly in Term 4.

Rugby

Another competitive season with lots of improvement.

Cricket

The XI qualified for its third successive year for the right to represent Central Districts at the the National Primary Schools' Cup where they were more than competitive in coming third in the country out of nearly 600 schools. They also retained the Mather - Wilson Challenge Cup in its inaugural year.

Hockey

Another competitive season with lots of improvement.

Football

Had a fantastic year, winning the Manawatu 12th Grade competition and competing strongly in a number of tournaments including a historic win over Southwell.

Swimming Sports

A wonderful family day that showcased our swimming talent and Huntley Values.

Athletics

Another fantastic major Huntley event that was once again proudly supported by our wonderful families and there was plenty of GDP on show. Sophie Williams broke three School records, 100 metres, 200 metres and Long Jump.

Year 7/8 were 2nd overall at the Wanganui Inter-School Athletics.

Netball

Netball B team won their division and were the most improved team.

Table Tennis and Badminton

Once again kept the children occupied during the third and fourth term.



Culturally

The Year 8 Play

This year all Year 8s collaborated together to present "Seussical the Musical" directed by Mrs Stewart.

Year 7 Plays

Another very enjoyable and entertaining occasion. The students presented their plays expertly and with obvious enjoyment.

Year 3/4/5/6 Plays

The Year 3/4/5/6 students were brilliant in these plays, with several children being awarded Drama Colours for their efforts.

Tall Poppies

Mrs Costello has given those students with a talent for drama another avenue to explore this talent. Many of her students achieved Grade 3 or higher.

Music Concerts

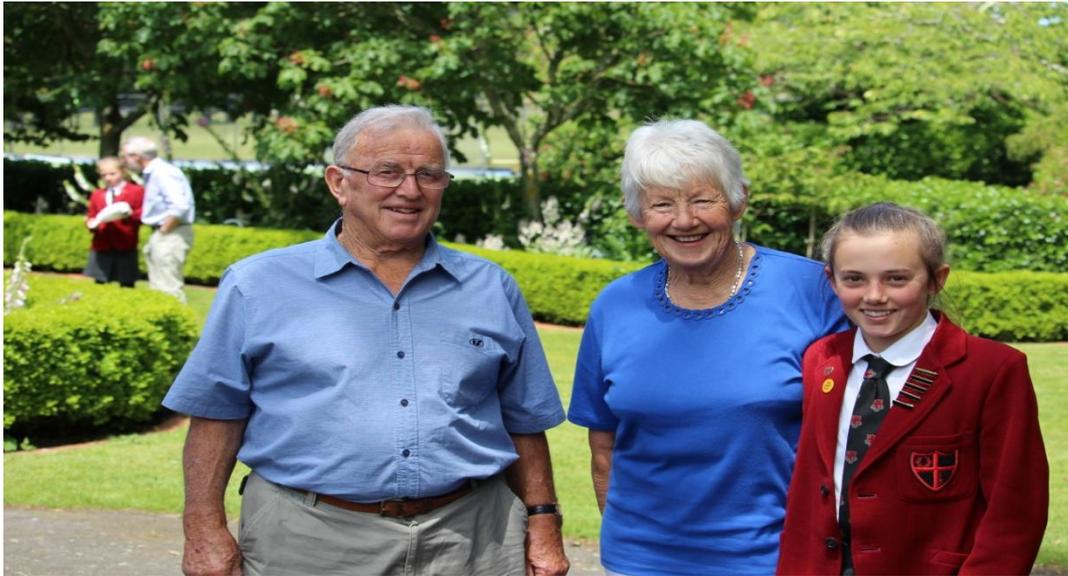
The three Music Concerts this year were of an exceptionally high standard and greatly enjoyed by the parents.

Music Exams and Results

25 students sat and passed music practical exams with the following examining bodies: New Zealand Music Examinations Board, Trinity Guildhall (London) and the Associated Board of the Royal Schools of Music

Dance

Dance once again proved popular with the girls. A number attended classes at school on Mondays and Wednesdays, and also attended classes in Marton. There were some excellent results from dance exams.



Socially

Grandparents' Day

One of our biggest days of the year with over 260 grandparents visiting on the day.

Golf Day

This year was a huge success, many thanks to the PFH, especially Mrs Tessa Williams, for their effort on the day. It was wonderful to see so many parents enjoying the day with their children. Another successful profit was made.

Godparents

Did a wonderful job of helping new students settle into the school.

Blokes' Night

Many blokes turned up to watch the All Blacks take on Australia.

Ladies' Night

Our Ladies' Night was held featuring wine and cheese and a movie.

Boarders' Outings

The boarders had a number of trips out on weekends during the year.

Carncot Social

Once again the Carncot Social was thoroughly enjoyed by the Year 8s.

Clubs

Our Clubs this year have offered a huge variety of experiences for all students.

Open Days

Many thanks to the PFH for their help. Both days were very well attended.

Camps

This year we have been to the following Camps: Y3/4/5/6 to Vertical Horizon in Inglewood, Y7 to Rathkeale College, Masterton and Year 8s to Tongariro National Park. Year 8 end of year Camps went to the Whanganui River, Snorkeling at Pourerere, Fishing and Mountain Biking in Taupo and Golf at the Marton Golf Club.

Leadership

Our fourth Year 7 Leadership Week saw the Year 7s visit Linton Army Camp and many other fun places.



Spiritually

Choir

Under the leadership of Sharif Ellicott and Georgina Fryatt both the Chapel Choirs have been outstanding and the singing at the Carol Service attests to that.

End of Term Communion Services

Great to have the whole school together for Communion.

Boarders to Saint Stephen's

Each term the boarders attend a Morning Service in Marton.

Communion and Baptism Services

Nine students from Huntley families were baptised and eighteen students were admitted to Communion.

Confirmation by the Bishop at Huntley

Twelve candidates were confirmed this year by Bishop Eleanor.

Class Chapel Services

There were many innovative dramas and thoughtful prayers in the class Chapel Services.

Sunday Services

Morning and Evening services were a lovely way to prepare for a new week.

Anzac Day Service

The Gold Badges read the list of Old Boys killed in both World Wars and the playing of the Last Post by Mr. B. Williams, followed by the minute of silence, was very moving. The Service was attended by eight veterans from Marton.

HEADMASTER'S PRIZE GIVING SPEECH

'Preparing your child for the adventure of life'

Board Chair, special guests, Members of the Board, Staff, Parents and Students. It is my pleasure and privilege to present the 2017 Headmaster's Report. I would also like to welcome our guest speaker Flying Officer Stuart Glendinning.

Stuart attended Huntley in 2005 and 2006 in Years 7 and 8. At Huntley Stuart was in the Chapel Choir for two years, played piano and was a member of the 1st XI Cricket and 1st XI Hockey teams. Stuart was in the top stream Year 7 class and the top stream Year 8 class. He played Schultz in the Year 8 production of the Pied Piper and was also a member of the Year 8 mathex team so as you can tell Stuart was involved in many aspects of school life. After leaving Huntley, Stuart attended Palmerston North Boys' High School for 5 years boarding at College House, and was Prefect in his final year. Stuart graduated from a pilots' course in September 2016. Since then he has been based at RNZAF Ohakea flying the King Air. In January Stuart is being posted to Whenuapai in Auckland to fly the P-3K2 Orion, a maritime surveillance aircraft.

We look forward to hearing from Stuart shortly.

Today signals the formal conclusion to the 2017 school year and it is appropriate that we are gathered as an entire community to celebrate the achievements and successes of our students. To the students in the junior years who have just begun their educational journey in the Huntley system, to those in Year 8 who have one foot out the door eagerly awaiting the next stage of their education, it is fitting to complete the year recognising the huge contribution and many successes you have achieved academically, culturally or on the sports field, as well as acknowledging the very real service and citizenship that you have provided.

The contribution, achievements and successes of our students throughout the year have been exceptional. There have also been times where we haven't peaked at the right moment, where we have come second on the day and while we can be disappointed it should make us stronger and more determined.

Our challenge for 2017 was to continue to deliver Huntley Plus, adding value to all aspects of the school and go from good to great. In everything we ask of the students, giving your best and having high standards is the key driver. 'Giving your best' in all your work by eliminating mediocrity, 'Giving your best' in your efforts and 'Giving your best' in your relationships, as this is what makes the difference in how they are perceived by their peers.

I am happy to report that this has been a great year and we are a great school however at the start of 2018 our current benchmark of great becomes good and we start over again. We must always challenge our thinking and be prepared to push boundaries.

I would like to record my sincere appreciation and gratitude to the following people for their enthusiasm and support during 2017.

I would like to thank my Head Prefects, Daniel Johnston and Sophie Williams, who have led with integrity and had a big input into the running of the school along with their team of Gold Badges, Josh Allpress, Annabel Symes, Oscar Lourie, Archie Hare and William McDonald. Our meetings were fun, stimulating and challenging and I always looked forward to them, especially the freshly plunged coffee. You have been an amazing group and excellent role models to the younger students in the school. Daniel was always very perceptive. Sophie was the mature one who kept us on track. Josh Allpress was the voice of reason and Annabel Symes brought an enthusiastic energy to the group. When Archie spoke, he was always on the money. William always had a funny one liner to lighten the mood during those difficult discussions, and Oscar was always the very thoughtful one. Thank you all for a great year.

I am fortunate to have such a great staff team. Teachers, boarding, management, administration, grounds, kitchen and cleaning staff all work together to make our school what it is and for that I am extremely thankful. When you enjoy coming to school each day it says something about the people you work with.

Thank you to Gareth Wood for your relentless commitment to raising student achievement across all of the five pillars, your hard work and commitment to the cause. Also thank you to Katharine, Amelia and Maisie Wood for sharing your husband and father with us as I know what a big commitment Huntley School is.

Thank you to Barbara Pratt who has completed 30 years of outstanding service to Huntley School. Miss Pratt continues to be invaluable with her depth of knowledge and sense of tradition about all things Huntley.

Andrew Reynolds-Rowe, Director of Sport and Alison Stewart, Director of Music have been unstinting in their help and are always going the extra mile.

This year there have been changes in our boarding house and I would like to acknowledge the hard work of Nadene Jongen, our Boarding Supervisor.

Maureen Wigglesworth, thank you for your fiscal management of the school financials. Someone needs to balance the books and keep everything in order.

We have an amazing teaching team at Huntley who are professional, aim higher, make things happen and synergise. Thank you so much for all of the dedication and passion you put into Huntley, it does not go unnoticed.

This year we farewell Trish Shand, Nathanael Sextus and Georgina Hintz.

Georgina has managed the front of house well and has always been polite and friendly. Her fixed term contract has come to an end and we wish her all the best for next year.

Nathanael Sextus has completed his two years to get registered and is moving on to Monrad Intermediate to teach technology to visiting schools.

Trish has given outstanding service to Huntley and is connected to the school in many ways. Her brother came to Huntley, her husband and three sons also went through Huntley. Trish has driven the English curriculum in the school and is held in high regard by both Old Boys and Girls, staff, students and parents. She has prepared over five hundred students for secondary school where they go on to thrive and actually find their first year at secondary school pretty easy after having Mrs Shand for a year. We will miss Trish, but wish her all the best for being a grandmother and travelling around New Zealand in her motor home. Your next adventure awaits and is well deserved.

I would like to thank the Board of Trustees for their support. I would like to personally thank Duncan Johnston, who has continued to support me throughout the year. I look forward to continuing to work with him and members of the Board of Trustees in moving Huntley forward. We have a hard working Board of Trustees, and I thank them all for their investment in Huntley School's future.

The Parent's and Friends' Association under the Chairmanship of Mrs Tessa Williams has raised a very large sum of money and added value to our school. Tessa has been an enthusiastic chairperson of the PFH. She is focused on the needs of our children, and I thank her and her team for their commitment to Huntley.

I would also like to thank all the parents who have supported their child's Huntley education and our school's ethos once again this year. We do rely on and appreciate your support.

I thank my wife, Becks, for her unfailing support and like-minded devotion to the school. Becks is very much a part of the Huntley family and her ability to find time for so many

students amidst the hectic demands from our own family is a source of admiration to me. She is my critic and nurturer all rolled into one and I couldn't do it without her.

To the Year Eights. YOU have added value to the 2017 school year. You have risen to the challenge and have contributed in so many ways to the many successes achieved. Whether this has been in the classroom, on the sports field or in the cultural arena of school life, your leadership, contribution and service has been appreciated. You are well prepared for the next level of your education and you can move forward with confidence and enthusiasm to make the most of the opportunities that lie ahead.

I want to share with you a letter from a Pilot in World War Two who wrote to his family before conducting a dangerous raid over Germany.

Pilot Sergeant Eric Victor Durham was killed in a raid over Germany. Before setting out, he wrote a letter to his son, John, then six months old. The letter will be read to John and a younger son, Victor, whom Sergeant Durham never saw, when they are about 14. The letter was written some 78 years ago. The letter, which should be read by every growing child is as follows:-

My darling son John,
I call you that because when you were last in my arms, you were only a few months old. You will not remember your daddy and it would be unfair of me to dictate a 'code of living' for you. All I can do is to give you a little advice and help you lead a decent, useful life.

First, always love and respect your darling mother.

John, Darling, live a clean life, clean in thought, mind and deed, do nothing to be ashamed of and look the whole world in the face.

Be a gentleman, gain knowledge, get to love good music, the arts and sciences, be of an inquiring mind and high aim.

Help the weak and defend the defenceless; despise the bully and be proud of your ideals.

The world will try to hurt you. If you are a success the world will try to drag you down; if you fail they will laugh at your failure and try to make you unhappy.

There are, of course, plenty of good people. So choose your friends with care and make them proud to know you. You will have a brother or sister (I shan't even know), a little younger than yourself. You have responsibility to set an example that he or she may follow, so be a man and always play the game.

I love sports; do likewise, but do not worship sport alone. Learn to swim, run, play games and learn the 'team' spirit, but do not think that sport alone is everything.

A sound mind in a sound body is what you want.

You can be proud that your daddy belonged to the Royal Air Force. I am proud to be part of that great Service. I have met some of the finest men ever. Fine fellows most of them, and I have had some fine friends among them.

Sergeant Durham found himself in a situation where he knew his life was about to come to an end. During this experience, all of life's business - the stresses, the dramas, the worries, the goals and the future plans were all peeled away and all that was left was the things that truly mattered.

In this letter, Sergeant Durham reflects on the those things that matter to him. Interestingly, I found they are almost exactly the very things we talk about at Huntley School in the form of our Values and Habits. I have summarised them as follows:

LOVE and RESPECT - first and foremost to your parents and caregivers but also to those who have cared for you, supported you, guided you, loved you and been there for you whether that be your grandparents, siblings, aunts, uncles, teachers, matrons, coaches or friends.

LIVE A CLEAN LIFE - never do anything to be ashamed of and always be able to look life in the face. Choose your friends with care and make them proud to know you.

BE A GENTLEMAN (OR A LADY) - gain knowledge, appreciate good music, the arts and science and always have an inquiring mind.

HELP THE WEAK - Remember those less fortunate than yourself and help and defend those who are not as fortunate as you are.

A SOUND MIND AND BODY - continue to love sport. To run, swim, play games and maintain team spirit. Keep fit and sharpen the saw and your mind as well. Don't be afraid to take risks, work hard but play hard too, find something you love doing and use all of your time usefully.

All the best for next year.

Becks and I take this opportunity to extend Season's Greeting to you all. Our best wishes for a safe and enjoyable holiday and a New Year filled with happiness and good health.

I finish the 2017 academic year today very grateful for the support given in so many ways by so many of you to ensure the School keeps going from good to great.

We look forward to your child's return on either Sunday 4th February or Monday 5th February excited about what the year will bring and ready to make 2018 great.

A handwritten signature in blue ink, appearing to read 'S Edwards'.

Sam Edwards
Headmaster

ANNUAL PLAN & WHOLE SCHOOL GOALS

Significant achievements in 2017 included:

ANNUAL PLAN AND WHOLE SCHOOL GOALS

The 2017 Annual Goals were:

TEACHING AND LEARNING

- Implementing and extending School Management System and improve assessment tracking.
- Continue to purchase reading resources for the junior school.
- Focus on Bicultural NZ - Review and Determine future path.
- Improve learners' spelling age and GAP analysis scores
- Improve Teacher Inquiry model
- Develop e-learning plan
- Core Education Review
- Implement Lexia schoolwide
- Upskill staff in Mathematics

TEACHING AND LEARNING

2017 has brought some exciting changes to Huntley School from a curriculum viewpoint. As per our Annual Plan we set about to 'Provide a learning environment that is modern, relevant and academically advanced and which nurtures every student to achieve their potential not only academically, but also spiritually, culturally, physically and socially'.

Within the Annual Plan we identified the following as key areas towards achieving this.

We set about implementing and extending our current School Management System so we are utilising more of its many capabilities. The first project was taking our report system online. We held academic staff meetings to familiarise staff with this system and created step by step walkthroughs. All in all the staff were happy with the transition from the outdated publisher version to the new cloud-based PC School edition which enables staff to work remotely on their reports rather than having to complete them at school. Formatting, text style and spacing, which have all been issues in the past are no longer problems either. Furthermore, once we roll out the parent portal they will be able to access PDF copies of their child's reports for printing and duplicating when applying to Secondary Schools. It is hoped that our bi-termly effort reports will move to a similar system next year.

As part of our e-learning push all full time academic staff attended a two day GAFE (Google Apps For Education) conference based at Amesbury School in Wellington. The conference was extremely worthwhile with inspiring keynote speakers and practical breakout sessions throughout the two days. We got genuine staff buy-in upon returning and google docs and other educational apps are very much a part of the Huntley way now. It is very evident that this is filtering through to the students and the way they are sharing work with teachers. Four weeks after returning we followed this up with a visit from Peter Walch, Deputy Headmaster at Southwell School and former Huntley teacher, who consolidated our learning and explained the setup of team and school drives. He also gave us some valuable learnings and pitfalls which Southwell faced while going through a similar journey. The 'Huntley Hub' is still a work in progress but we now have the skills to start the mammoth task of transferring desired files over to a google platform.

Also on the annual plan was to improve assessment tracking and as a result we purchased and are exploring the Beagle programme. Beagle is a NZ based computer programme that helps transform schools assessment data into powerful insights – which can help teachers and management analyse and interpret data. Teachers can really drill down into their class data and tailor their classroom programme to the students' needs. As a programme it's still in

its infancy and as a result it's evolving all the time. We have found it very useful for analysing PAT data and spelling data, numeracy is improving, to date they have no way of recording writing levels, although they are working on this.

The results from these tests are pleasing and highlight the work the teachers have done with Joy Alcock and how our change in approach to the teaching of spelling is having some positive effects.

Mid and end of year assessment results suggest that next year's strategic target area will be around the delivery and assessment of writing across the school. We have made some tentative inquiries into PD and how best to structure this so we get maximum buy-in and accountability from all staff.

A pilot group has developed and now created our individual Huntley Staff blogs. These are a great way to record evidence that teachers are meeting the newly modified Practising Teachers Criteria. They will also serve as an efficient way of monitoring coverage of the criteria. In addition, they can easily be shared with Team Leaders and Senior Management. The Education Review Office have recently taken over auditing teachers' portfolios so it is timely for us to start considering this with an ERO visit forthcoming. The blogs have been created to have user friendly staff walkthroughs, which will be rolled out in the new year with a view to getting them up and running for Term One.

New classroom furniture has been purchased for all classrooms. The teachers ordered specific items that they wanted for their class. Some classes had a complete fit out whereas some opted for specific items such as a standing desk or whiteboard table. All classrooms will be fitted with 50inch TV screens next year. 345DL and 6GW have trialled these screens in Term Four and have found them very useful. All teaching staff have been given brand new Apple Macbook Air laptops.

Special Character

- Embed our Values and Habits into the curriculum;
- New Squad competitions e.g. Squad Hymn;
- Maintaining and building on our expectations and standards school wide;
- Review cultural programme;
- Value added to Leadership Week;
- Supporting local charities;
- Develop a Sport Policy;
- Whole Year 8 production
- Free boarding nights for year groups
- Reviewing our uniform.

We continue to integrate our Huntley Values and Habits into the curriculum and everyday life with Monday morning Chapel sermons, sharing videos on assembly and newsletters, staff meetings we discuss how we can model the value/habit focus of the week, teachers follow up in class and Mrs Gardiner-Taylor teaching the values and habits through the Year 7 Health curriculum. Now we have the five squads back and the changing of the dorm names, students can now stay in the same squad throughout their time at Huntley and really belong to a squad. The new squad competitions have proved very popular with the students and staff and we are beginning to build strong Squad pride school wide. The new squad badges are another example of developing an association with your squad.

Alison Stewart has begun reviewing the Cultural pillar and will continue to work on this area next year. Mr Reynolds-Rowe has started developing a Sport Policy and will continue to work on this next year. The Year 8 production 'Suessical the Musical' was a great success and is something we will continue to do moving forward.

We are stocking all second hand uniform and sport uniform at Huntley School as of next year. We will have a uniform shop next to the Recreation Room that families can use to sort sizings etc. We are using NZ uniforms as our supplier. This will cut the cost for families and provide easy access.

Staffing

- Review Remuneration package
- Google Professional Development
- Team Leaders
- Staff Sport Uniform
- U-Learn conference

The Board of Trustees formed a sub committee that reviewed the staff remuneration. This was a very thorough and worthwhile process. The Teaching staff attended the Google Apps for Education Summit which proved very thought provoking. The Team leader Structure is working very well with Team leaders in each syndicate who are in charge of Curriculum and Pastoral for their team. The coaching staff have new Canterbury sports uniform that looks smart and professional. Mr Wood attended the U-Learn Conference and this is something we will look at sending more staff to each year to keep up to date with modern teaching practices.

Resources and Environment

- Refurbishment of the Gym Change
- Produce Long Term Property Maintenance Plan
- Structural and fire assessment of main block
- Completion of Orchard/Cycle Track
- Pool Changing rooms-plans to be drawn up and costed

The major resource focus for the Board was the upgrade of the gym changing facilities. Like many projects the upgrade grew in scale and scope during the process and challenges arose throughout the build which unfortunately delayed the completion. The end result was of course worth the wait and the new facilities will benefit all students for years to come.

An extensive 10-year property plan was undertaken by Proarch Consultants to identify and prioritise key areas of school resources that need updating or upgrading. This document will help the School board in identifying major capital projects for the future.

Charles Consulting and Proarch were commissioned to prepare a review of our fire design and seismic strengthening of the main school block. This will assist the Board in gaining a better understanding on how existing fire safety compares with current legislation and in particular the requirements of the current building code and will again help in the prioritising of capital funds.

The upgrade of the Orchard and Cycle track continued and it was great to see the students utilising the fire pit when the hut sleep overs occurred. Plans are in place to complete the earthworks, landscaping and final planting of this area in the new year. Fencing and additional plantings took place along Johnston Line.

Several capital items for the maintenance of our grounds were purchased including a new fields mower and trip trailer.

Communications

- Draw up policy review schedule
- Review 6 policies and accompanying procedures
- Plan the 125th celebration year
- Employ an Old Boys/Girls co-ordinator for the remainder of the year
- Review our marketing program

As part of our policy and procedure review the Board decided to invest in the SchoolDocs resource. This New Zealand based company takes care of our policies, making sure they are regularly reviewed, accessible, based on best practice, legally compliant and strengthened through collaborative review. It also gives the Huntley school community an easy way to view all our policy and procedural documents.

Katie Gilmore was employed to generate an Old Boys and Girls database and this was used to reconnect with our past pupils through the generation and publication of the Honos Per Ardua magazine.

The school's weekly E newsletter and the Week Of It continued to be the main source of communication with the Huntley community but the focus on Social Media outlets continued to grow and it was pleasing to see that the majority of Huntley videos were viewed thousands of times on Facebook. The addition of Sue Foley to the Board adds significant experience in the area of communications and her expertise will be a fantastic resource for Huntley school to call upon.

The plans for the Huntley 125th celebrations continued and the committee are working hard to ensure this will be a tremendous occasion for our school.

During term four the Boards marketing subcommittee attended a marketing and communications seminar hosted by the Independent Schools of New Zealand association. The seminar included a case study on Kings School of Auckland new marketing program, speakers from some of New Zealand's leading experts on social media communication and a panel discussion from parents of several independent schools on why they chose this type of schooling for their children. The findings and learnings from this seminar along with market research being conducted currently will help shape the marketing program of Huntley for 2018.

Health and Safety

- Review and work towards regulations in the new H & S in the Workplace Act 2016.
- Develop and introduce a standard RAMS form for school activities.
- HM to attend H & S course.
- Review Compliance with Safe Sport for Children.

Regular Health and Safety meetings are taking place with monthly reporting to the Board. Continued work has been undertaken on the new Health & Safety in the Workplace Act, reviewing and updating procedures as appropriate. Police vetting of parents on camps and billeting families has taken place. Health and Safety is discussed each week at whole school staff meetings.

Financial Sustainability

- Develop a fund-giving programme from Old Boys/Girls
- Develop a register of Old Boys/Girls for the 125th celebrations
- Compile a list of charity funding bodies
- Carry out a Hire of School cost/benefit analysis
- Explore sponsorship possibilities
- Governance Seminar

The Old Boys/Girls Huntley Hook fundraising campaign was a huge success with well over \$20,000 being raised. A Huntley cattle grazing scheme is also gathering momentum and in the near future will bring an additional annual revenue stream to the school.

The new Old Boys/Girls database is being used to develop a register of past pupils for the 125th celebrations.

Several charity bodies were approached during the year and significant contributions to the gym upgrade were granted.

A new fundraising policy was implemented that outlined the procurement and management of all incoming funding. It also helped to identify and proactively target and manage potential sponsors and ensures all possible sponsorships are clearly and fairly communicated to the wider school community. This policy has already been put to good use as it was instrumental in the success of this year's PFH golf day. The need for a grants and sponsorship officer was also investigated this year and a suitable person will be in place for the start of the new school year.

Two strategic and governance seminars were conducted during the year. The first was conducted by Malcom Bailey, a former Fonterra director and the second facilitated by Ross Brown, the interim headmaster of Wanganui Collegiate.

Malcom spoke about sound judgement being the key to good governance, the importance of having clear expectations for all, the importance of independent directors, a clear succession plan, the need to hire experts at times, having a clear understanding of our strengths and weaknesses and keeping an overall focus on the school's key goals.

Ross lead us in a review of our strategic plan and talked about what he believes are the key fundamentals of a successful school board. He also talked to the Board on what challenges are ahead for the education sector and what attributes a successful year 9 student's needs.

A handwritten signature in blue ink, appearing to read 'D. Johnston', with a long horizontal flourish extending to the right.

Duncan Johnston

Board Chair

A handwritten signature in blue ink, appearing to read 'S. Edwards', with a small dot at the end.

Sam Edwards

Headmaster